

CONSERVE & \$AVE™

HOME INSULATION MEASURES REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Step 1:

Customer Name (as it appears on your utility bill)

Account Number

Installation Address

City

MN

State

Zip Code

Mailing Address (if different from installation address)

City

MN

State

Zip Code

☐ Home ☐ Cell ☐ Other:

Contact Phone Number (with area code)

E-mail Address

Step 2:



☐ Please apply rebate to my account.

☐ Please send me a rebate check.

Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.

Step 3:

How did you hear about CONSERVE & \$AVE™? (pick one)

☐ Billboard

☐ Chamber of Commerce

☐ Contractor

☐ Newspaper

☐ Radio

☐ Retailer/Vendor

☐ Social Media

☐ TV

☐ Utility Newsletter

☐ Utility Representative

☐ Utility Web Site

☐ Other _____

Step 4:

I am a:

- ☐ Residential Customer
☐ Commercial Customer

My building type is:

- ☐ Single Family
☐ Multi-Family
buildings with 2 or more units
☐ Commercial

I am a:

- ☐ Owner/Occupant
☐ Owner/Non-Occupant
☐ Renter

My home/business is heated by:

- ☐ Electric
☐ Gas
☐ Don't Know

My water heating is:

- ☐ Electric
☐ Gas
☐ Don't Know



SIGNATURE: By typing my first and last names in the CUSTOMER SIGNATURE box below, I am signing this document and certify:

- ☐ I have completely filled out Sections A and C
☐ I have read, understand, and agree to the terms and conditions – Section B, #1
☐ I have attached all support materials – Section B, #3-5
☐ All equipment has been installed at the address listed in Section A

Allow 6-8 weeks
for processing.
*Missing or incorrect
information will
increase the
processing time.*

CUSTOMER SIGNATURE _____ Date _____

TEAMING UP TO SAVE YOU MONEY



CONSERVE & \$AVE™

OFFICE USE ONLY

☐ Gas

☐ Electric

☐ Water

Total Rebate Amount:

Date Received _____ Date Processed _____

Appliance/Equipment _____

ID _____ Verified By _____ FILE NAME: _____

\$

SECTION B. REBATE APPLICATION CHECKLIST

Use this checklist to complete the steps to receive your rebates:

- ☐ 1. Read the following terms and conditions to determine if you are eligible for a rebate:
 - Only one service address per application.
 - The Utility reserves the right to apply rebates to past due accounts. Rebates \$75 and under will be applied to your account. Rebates will not exceed the purchase price.
 - Energy-efficient equipment must be connected to a natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
 - Purchase and install **NEW** products. Reconditioned, refurbished, or second-hand equipment is not eligible for a rebate.
 - Equipment installations must meet our Minimum Efficiency Requirements to qualify for a rebate.
 - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-served basis. All applications from the current year's purchases must be received by March 31 of the following year.
 - Rebates can only be offered on equipment that is installed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for items installed between the discontinued date and the end of that year.
- ☐ 2. Complete the application, making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
- ☐ 3. Include a final, detailed copy of the original sales receipt, invoice, or picking slip showing the customer name, date of sale, manufacturer name, model number, size, and date of installation.
- ☐ 4. Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners.
- ☐ 5. No aerosol duct sealing previously existed.
- ☐ 6. Only aerosol dealing is accepted. Mastic tape, metal tape, or any other tape does not qualify for a rebate.
- ☐ 7. Submit duct sealing application along with a copy of the dated invoice and Aerosol Certification showing test results.
- ☐ 8. Submit completed forms and required documentation to your utility provider:

Austin Utilities

Apply by Mail: Attn: Rebate Processing
1908 14th St NE
Austin, MN 55912-4904
507-433-8886

Apply Online: www.austinutilities.com

Apply by Email: rebates@austinutilities.com

Owatonna Public Utilities

Apply by Mail: Attn: Rebate Processing
PO Box 800
Owatonna, MN 55060-0800
507-451-2480

Apply Online: www.owatonnautilities.com

Apply by Email: rebates@owatonnautilities.com

SECTION C. CONTRACTOR/RETAILER INFORMATION (please print)

Contractor's/Retailer's Name _____ Contact Person _____ Phone Number (with area code) _____

Installer's Name (write SELF if customer installed) _____

Type of Home Insulation Measure Installed _____

Contractor's/Retailer's Name _____ Contact Person _____ Phone Number (with area code) _____

Installer's Name (write SELF if customer installed) _____

Type of Home Insulation Measure Installed _____

HOME INSULATION MEASURES REBATES

ATTIC INSULATION – CONDITIONED LIVING SPACE (Retrofit only.) (Insulation in garage does not qualify for a rebate.)

MINIMUM EFFICIENCY REQUIREMENTS: Must add a minimum of R19 with an ending R value of 49 or greater.

All attic bypasses must be sealed prior to adding insulation.

REBATE: Self Installed or Contractor Installed: \$200 (Rebate is capped at 50% of cost.)

CUSTOMERS WHO HAVE HAD A HOUSE CALL AUDIT AND INSTALLED INSULATION USING A QUALIFIED CONTRACTOR SHOULD USE OUR HOUSE CALL AUDIT REBATE APPLICATION!

Installation Type: ☐ Self-Installed ☐ Contractor Installed Were all attic bypasses sealed? ☐ Yes ☐ No (If No, does not qualify for a rebate.)

Description of Insulation Improvements:

Manufacturer & Type of Insulation Added: _____

Inches Added: _____ Square feet covered: _____ Date of Installation: _____

Initial R-Value: _____ R-Value Added: _____ Total Ending R-Value (Initial + Added): _____

OFFICE USE ONLY

Rebate Total: \$ _____

Savings: _____ ccf

AEROSOL DUCT SEALING

MINIMUM EFFICIENCY REQUIREMENTS: Minimum 15% CFM25 reduction

REBATE: \$2.50 per CFM25 reduction, not to exceed \$100 (gas heat) or \$500 (electric heat)

CONTRACTOR MUST PERFORM AIR DUCT SEALING

Cooling Source: ☐ Air Source Heat Pump

☐ Ground Source Heat Pump

☐ Direct Expansion Air Conditioner

☐ No Air Conditioner

Heating Source: ☐ Natural Gas

☐ Electric

☐ Air Source Heat Pump

☐ Ground Source Heat Pump

HVAC Equipment Type: ☐ Central Furnace with Evaporator Coil

☐ Central Air Handling Unit

☐ Other: _____

Cooling Equipment Efficiency: SEER _____ or SEER2 _____

Cooling Equipment Capacity: Tons _____ or BTUH _____

Heating Equipment Efficiency: HSPF _____

Heating Equipment Input Capacity: BTUH _____

Air Sealing: Starting Test Reading _____ CFM25

Final Test Reading _____ CFM25

OFFICE USE ONLY

Rebate Total: \$ _____

Savings: _____ CFM25

***Thank you for purchasing new, efficient appliances and equipment
and for applying for a CONSERVE & SAVE™ rebate!***

When purchasing new items, continue to look for the ENERGY STAR®, ENERGY STAR® Most Efficient, and WaterSense® labels. By doing so, you will save energy, water, and money while ensuring product performance.

Austin Utilities and Owatonna Public Utilities may also offer a CONSERVE & SAVE™ rebate on your purchase!

For a complete list of available rebates, amounts, and to download rebate applications with minimum efficiency requirements and complete terms and conditions, visit your utility's website:

www.austinutilities.com • www.owatonnautilities.com

